

## [1] Application Overview

Tokyo Arts and Space (TOKAS) calls for project proposals for **OPEN SITE 9**, which will be held at TOKAS Hongo. Proposal must fulfill all conditions below:

- (1) Projects that can be realized using a gallery space such as:
  - a. Exhibitions of 2D works, 3D works, design, video art, media art, sound art, combined (mixed-media) works, and installations
  - b. Research presentations and/or display of outcomes of studies
  - c. Performing arts (e.g.: music, dance, theater works etc.)
  - d. Films and audio-visual works
  - e. Lectures, symposiums or workshops
  - f. Any other projects which are related to above or combined projects
- (2) Projects which explore new expression/art/culture reflecting the contemporaneous sociality
- (3) Projects which are well structured and have originalities.

## [2] Eligibility

Applicants must fulfill all conditions below:

- (1) Be able to take responsibilities for planning, preparations, and executions of projects.
- (2) Candidates who have passed the first selection must attend the interview in the second selection.

\* The interview can be done online if the candidate lives in a place far from Tokyo.

- (3) The organizer shall be responsible for all set-up and removal, including arrangements for necessary personnel.

In particular, if the organizer is not available at the time of dismantling, they should take measures such as appointing a representative.

## [3] Venue

Tokyo Arts and Space Hongo  
2-4-16 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan

## [4] Execution Periods

There are two options for execution periods as below. The usable periods are different between exhibition section and other sections. See pp.2-3 for details.

- (1) November 23 (Sat), 2024 – December 22 (Sun), 2024
- (2) January 11 (Sat), 2025 – February 9 (Sun), 2025

\* Venue closed: Mondays (When Monday falls on a national holiday, closed on the following weekday),  
Year end and New Year Holiday (12/23-1/10)

\* TOKAS adjusts and decides the periods for each project, considering preference of successful candidates.

\* Please refer to **Notices and Instructions** for the details.

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**[5] Jury Members**

KOBAYASHI Haruo (Director, blanClass)

HATANAKA Minoru (Chief Curator, NTT Inter Communication Center [ICC])

KISHIMOTO Kako (Artistic Director, BUoY)

KONDO Yuki (Program Director, Tokyo Arts and Space)

**[6] Format of presentation**

Applicants can choose format of presentation as follows:

(1) <b>Exhibition</b>   【Intended project】 (1) -a, b	
Venue (free of charge)	Part 1: TOKAS Hongo, <b>Space A (1F)</b> or <b>Space C (3F)</b> Part 2: TOKAS Hongo, <b>Space A (1F)</b> or <b>Space B (2F)</b> *Exhibition spaces will be different in each period.
Execution Periods	<b>Part 1: November 23 (Sat), 2024 – December 22 (Sun), 2024</b> [Installation period: November 18 – 22, De-installation period: December 24 and 25] or <b>Part 2: January 11 (Sat), 2025 – February 9 (Sun), 2025</b> [Installation period: January 6 – 10, De-installation period: February 11 and 12]
Admission	Free of charge
Support offered by TOKAS	Subsidy, Installation support, Transportation support Operation support Exhibition catalog (optional) Accommodation at TOKAS Residency

(2) <b>Performance</b>   【Intended project】 (1)-c	
Venue (free of charge)	TOKAS Hongo, <b>Space C (3F)</b>
Execution Periods	Applicants can use the venue for 6 days in the execution period for the preparation and performance.
<p>Schedule</p> <p>Performances will be conducted in the Part 2:</p> <p>① <b>January 21 (Tue) – 26 (Sun), 2025</b> *Space can be used from January 14 (Tue).</p> <p>or</p> <p>② <b>February 4 (Tue) – 9 (Sun), 2025</b> *Space can be used from January 28 (Tue).</p> <p>*Performance schedule (time slots) will be determined through consultation between TOKAS and the participants.</p>	
Admission	Ticket price must be settled as a rule. *The ticket revenue of each project will be given as artist fee. *1
Support offered by TOKAS	Subsidy, Installation support, Transportation support Operation support Accommodation at TOKAS Residency

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(3) dot   【Intended project】 (1)-d, e	
Venue (free of charge)	TOKAS Hongo, <b>Space B (2F)</b>
Execution Periods	<b>December 17 (Tue) – 22 (Sun), 2024</b>
Admission	Free of charge
Support offered by TOKAS	Subsidy, Transportation support Operation support

## [7] How to apply

- (1) Download the Application Package (zip file) from the TOKAS website.  
- URL: <https://www.tokyoartsandspace.jp/en/>
- (2) Fill out the form (A) Registration Form and send it by e-mail.  
[Email] [apply\\_opensite9@tokyoartsandspace.jp](mailto:apply_opensite9@tokyoartsandspace.jp)  
[Title] Your Name: Application for OPEN SITE 9  
**[Submission Deadline] March 30 (Sat), 2024 at 23:59 (Japanese time)**
- (3) Upon receipt of the application, TOKAS will send you a confirmation and inform you of URL within four working days. Please upload the Application Materials [(B) Project Information Sheet, (C) Floorplan, and Portfolio/Video and Audio data] to the link provided.  
**[Submission Deadline] April 6 (Sat), 2024 at 23:59 (Japanese time)**  
\* Submitted documents and materials cannot be replaced nor changed.  
\* See **Notices and Instructions** for the details.

## [8] Application Fee

Free

## [9] Selection Process and the Schedule

- (1) First Selection (Document screening by jury members): **Late-April, 2024**  
\*The result of first selection will be informed to all candidates.
- (2) Second Selection (Presentations and interviews by jury members): **May 26 (Sun), 2024**  
- Place: Tokyo Arts and Space Hongo  
\*The result will be informed to all candidates who participate in the second selection.
- (3) The final results will be announced through the TOKAS website in the Mid-June, 2024.  
\*Individual inquiries concerning the result will not be answered.

## [10] Inquiries

Please refer FAQ page on the TOKAS website before inquiring. For other questions, please contact by email.

Email: [opensite9@tokyoartsandspace.jp](mailto:opensite9@tokyoartsandspace.jp)

## [11] Policy of Personal information usage

Tokyo Arts and Space uses your personal information solely for contacting you on this program.

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Tokyo Arts and Space never uses or shares your personal information provided to us in ways unrelated to the one's described above also providing you an opportunity to prohibit such unrelated uses opt-out otherwise.

\* OPEN SITE 9 is a program for fiscal 2024, so its implementation is determined on April 1, 2024 if the annual project and budget are approved by the board and council of Tokyo Metropolitan Foundation for History and Culture by March 31, 2024.